



JOB DESCRIPTION
LANDSCAPE CREW MEMBER

Report To: Landscape Supervisor

DUTIES:

Daily:

- *Determine Priorities and Report Problems
- *Determine Necessary Equipment for Scheduled Properties
- *Report to Scheduled Properties
- *Identify Job Requirements for Property by Need
- *Work with Crew to Accomplish Goals for Property
- *Track Work Order and Timesheets
- *Verify Timesheets of Crew

Weekly:

- *Meet with Landscape Supervisor to Determine Schedule
- *Report Progress and Concerns
- *Inspect and Clean (if necessary) Company Vehicle and Equipment

Bi-Weekly – Payroll:

- *Organize Work Orders and Submit Timesheets

Job Elements:

- *Proper Mowing and Trimming of Lawns, Trees, and Shrubs
- *Proper Usage of Herbicide and Fertilizer
- *Proper Care and Maintenance of Equipment
- *Safe and Proper Use of Ladders
- *Installation and Maintenance of Annual Flower Beds
- *Removal of Abandoned Property as Requested
- *Monitor and Adjusts Irrigation Systems
- *Driving of Company Vehicle

Management and Supervision:

- *Responsible for Safe Operation of Equipment
- *Communicate with Onsite Managers Regarding Elements of Property

Quarterly:

- *Attend Classes for Pesticide Applicator's License
- *Attend Classes for CLT Examinations

Screening Required Prior to Job Offer – Credit/ Criminal/ Driving/ Drug

Benefits after 90 probationary period.